
UNIVERSITY CONTRACT AWARD

DATE ISSUED: July 1, 2023

COMMODITY: **Professional Services for the Deaf and Hard of Hearing**

CONTRACT#: UC-23-KA100722M

FOR: University of Connecticut and the UConn Health

Payment Terms: See below

TERMS OF CONTRACT:

- A. The University of Connecticut or using agency will issue either an individual purchase order or a blanket purchase order for services.
- B. The term of this contract shall be from July 1, 2023 to June 30, 2026 with options to renew for five (5) additional one (1) year terms.

1 st Extension	7/1/2026 to 6/30/2027
2 nd Extension	7/1/2027 to 6/30/2028
3 rd Extension	7/1/2028 to 6/30/2029
4 th Extension	7/1/2029 to 6/30/2030
5 th Extension	7/1/2030 to 6/30/2031

Category Manager, Business Support Services:

Jessica LaPointe

Email: jessica.lapointe@uconn.edu

Vendor and Fee Information:

1) Partners Interpreting, LLC

11 Robert Toner Blvd., Ste 5 # 316

North Attleboro, MA 02763

Contact: T.J. DiGrazia

Phone: (630) 6736899

Email: tjdigrazia@partnersinterpreting.com

Payment Terms: 2% 15 Days, Net 45 Days

Provides: Interpreting, Real Time Captioning (CART/C-Print/TypeWell), Post-Production Captioning, Video Remote Interpreting and Sign Language/English Translations

Description of service and all included costs:

- Remote CART captioning (verbatim) Business Hours - \$105.00 per hour

- Nights/Weekends - \$115.00 per hour
- Spanish Remote CART Captioning Business Hours - \$155.00 per hour
 - Nights/Weekends - \$165.00 per hour
- Simultaneous Bi-Lingual English/Spanish Remote CART Captioning Business Hours - \$195.00 per hour
 - Nights/Weekends - \$205.00 per hour
- Remote TypeWell/C-Print (mean-for-meaning) Business Hours - \$70.00 per hour
 - Nights/Weekends - \$80.00 per hour
- All live captioning services listed above are billed in a one-hour minimum and then 15-minute increments thereafter.
- Each service Includes a roughly edited transcript emailed to the student or requestor 24 hours or less following the completion of the class.
- Transcription 1-day - \$3.00 per minute
 - 3-day - \$2.50 per minute
 - 7-day - \$2.00 per minute
- Post-Production Captioning (Recorded Media) 1-day - \$5.00 per minute
 - 3-day - \$3.50 per minute
 - 7-day - \$2.00 per minute
- All transcription and post-production captioning services are billed with a 5-minute minimum.
- On-site Interpreting (OSI) Business Hours - \$125.00 per hour
 - Nights/Weekends - \$135.00 per hour
- Two-hour minimum and then billed in 30-minute increments thereafter.
- Rates listed above are based upon one interpreter. Two Interpreters are required for all events over one hour in length.
- Additional costs: parking and mileage - Per IRS rate
- On-site Interpreting (OSI) Business Hours - \$125.00 per hour
 - Nights/Weekends - \$135.00 per hour
- One-hour minimum and then billed in 15-minute increments thereafter.
- Rates listed above are based upon one interpreter. Two Interpreters are required for all events over one hour in length.

Cancelation policy: Each client is assigned a dedicated Client Service Specialist to assist with scheduling services, cancellations, confirmations, concerns, event testing, and other event details. Emailed confirmations are usually sent out 48 hours or more before the start of the event and may include the event name, date, time, duration, captioner/interpreter name, email address, and cell phone number.

Clients will be billed for the full requested time for services not cancelled with the designated notice for the requested start time:

- Assignment Durations - 0-3.5 hours
- 2 Full Business Days Assignment Duration - 4+ hours
- 5 Full Business Days Ongoing Assignments (semester classes) - 7 Full Business Days