
UNIVERSITY CONTRACT AWARD

DATE ISSUED: July 1, 2023

COMMODITY: **Professional Services for the Deaf and Hard of Hearing**

CONTRACT#: UC-23-KA100722D

FOR: University of Connecticut and the UConn Health

Payment Terms: See below

TERMS OF CONTRACT:

- A. The University of Connecticut or using agency will issue either an individual purchase order or a blanket purchase order for services.
- B. The term of this contract shall be from July 1, 2023 to June 30, 2026 with options to renew for five (5) additional one (1) year terms.

1 st Extension	7/1/2026 to 6/30/2027
2 nd Extension	7/1/2027 to 6/30/2028
3 rd Extension	7/1/2028 to 6/30/2029
4 th Extension	7/1/2029 to 6/30/2030
5 th Extension	7/1/2030 to 6/30/2031

Category Manager, Business Support Services:

Jessica LaPointe

Email: jessica.lapointe@uconn.edu

Vendor and Fee Information:

1) Mary Geffert

7 Stonebridge Road
Oxford, CT 06478
Phone: (203) 605-5674
Email: mairs@aol.com
Payment Terms Net 30

Provides: On-Site ASL Sign Language Interpreting Services

Description of service and all included costs:

Base \$70.00 per hour All rates are 2 hours minimum, in person or remote, billable to the closest half hour.

Travel time is billed, portal to portal, at the same rate, billable to the closest half hour.

Prep time billed at the same rate.

Mileage is billed at CT state rate. Parking and any additional travel fees (tolls, etc.) will be billed as accrued.

Cancellation policy: For one-off assignments, cancellation with 48 business hours is required, or else UConn is billed for total time scheduled (less travel time).

For semester long assignments, two weeks cancellation is required. If classes are dropped mid-semester, class time (less travel time) will be billed for the two weeks after cancellation is received.