
UNIVERSITY CONTRACT AWARD

DATE ISSUED: July 1, 2023

COMMODITY: **Professional Services for the Deaf and Hard of Hearing**

CONTRACT#: UC-23-KA100722J

FOR: University of Connecticut and the UConn Health

Payment Terms: See below

TERMS OF CONTRACT:

- A. The University of Connecticut or using agency will issue either an individual purchase order or a blanket purchase order for services.
- B. The term of this contract shall be from July 1, 2023 to June 30, 2026 with options to renew for five (5) additional one (1) year terms.

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|---------------------------|-----------------------|
| 1 st Extension | 7/1/2026 to 6/30/2027 |
| 2 nd Extension | 7/1/2027 to 6/30/2028 |
| 3 rd Extension | 7/1/2028 to 6/30/2029 |
| 4 th Extension | 7/1/2029 to 6/30/2030 |
| 5 th Extension | 7/1/2030 to 6/30/2031 |

Category Manager, Business Support Services:

Jessica LaPointe

Email: jessica.lapointe@uconn.edu

Vendor and Fee Information:

1) CoSignCT

Contact: Maeve Gavigan

Phone: (860) 969-0646

Email: inquire@cosignct.com or maeve@cosignct.com

Payment Terms: 2% 15 Days, Net 45 Days

Provides: Interpreting, transliteration, CART (computer-assisted transcript), and notetaking services

Description of service and all included costs:

- | | |
|---|----------|
| • ASL/CDI Interpreting Day Rate (Monday-Friday 8am-5pm) - | \$120/hr |
| • After Hours Rate (After 5pm-8am Monday-Friday) - | \$135/hr |

- Holiday Rate (Independence Day, Labor Day, Thanksgiving Day, Christmas Day, New Years Day, Martin Luther King Day, President's Day, Good Friday, Memorial Day, Columbus Day, Veterans Day) - \$160/hr
- Emergency (Requests made within 24 hours of assignment time) - \$170/hr
- Interpreter Prep Rate (Graduate level courses, when applicable) - \$85/hr
- Close Vision or Tactile Interpreting - \$155/hr
- CART (In Person) - \$180/hr
- CART (Remote) - \$155/hr
- All Services will be billed including travel time at a 2-hour minimum

Cancellation policy: Any cancellation of a confirmed assignment lasting 6 consecutive hours or less must be received during regular business hours (8:00 a.m. to 5:00 p.m., M-F). Official cancellations cannot be processed on weekends (Saturdays or Sundays). All confirmed assignments will be billable in full unless formal cancellation notice is provided to the CoSignCT scheduling team at scheduling@cosignct.com 48 business hours in advance. Cancellations of confirmed assignments scheduled for greater than (6) consecutive hours require 72 hours' notice. Cancellations for Inclement weather or student absence will be billable in full.