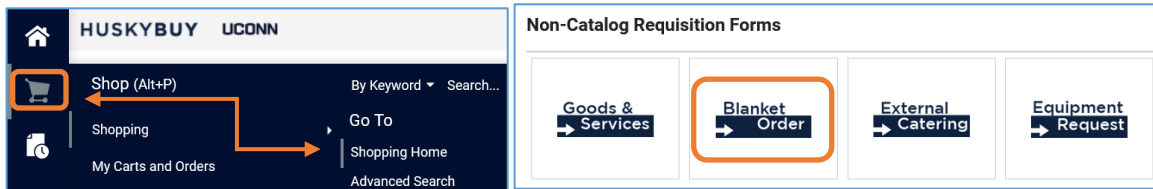


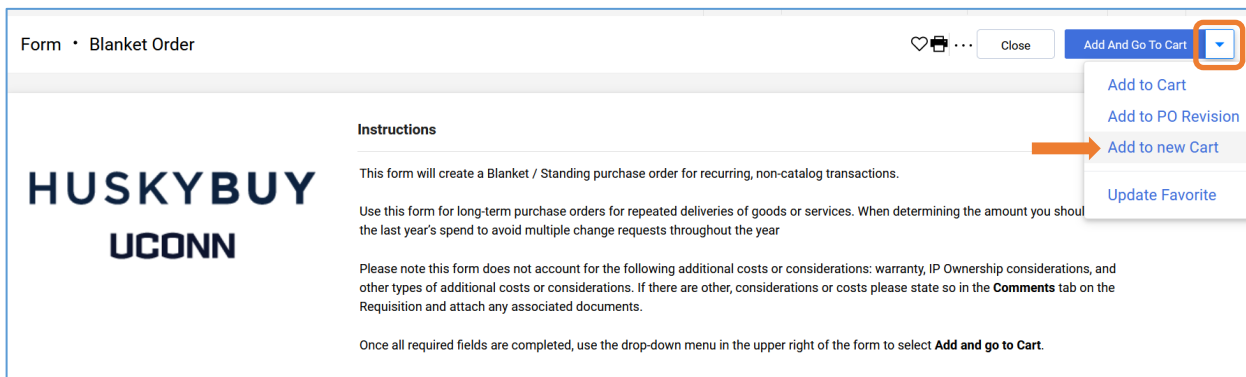
HuskyBuy will be Ready for the Processing of FY26 Blanket Orders and Requisitions on March 11

HuskyBuy, on **March 11**, will be ready for submission of new requisitions and blanket PO requests for FY26. These orders will be released on the last day of the Fiscal Year. **For Blanket Orders you can create a new requisition by navigating to the HuskyBuy shopping home page and select the Non-Catalog Blanket Order form.**

Go to the **Shopping Home** page to start a new **Blanket Order**.



After completing the form, click the **Add to Cart** dropdown menu to select **Add to New Cart**.



Reminder for all FY 2026 requisitions:

Please be sure that you change the accounting date in the *General* section of the requisition to 7/1/2025.

Accounting Date	<input type="text" value="7/1/2025"/>	
	mm/dd/yyyy	

Note: If you put an end date in the Product Description, be sure to update end date to the end of FY26.

Requisitions with the accounting date set to July 1, 2025 or after will be processed, held in a queue, and PO's will be released to the vendor in the last part of June to be ready for use on July 1, 2025.

The cart name should read FY26

If you are creating a new PO to replace the previous FY PO, please put the old PO number in the cart name after the FY26. **Example: *FY26-PO#123456***

The screenshot shows a shopping cart interface with the following elements:

- Header: Shopping Cart • 3967053
- Navigation: Simple (selected), Advanced, and a menu icon.
- Search: Search for products, suppliers, forms, part number, etc.
- Item List: 1 Item (Mansfield Supply Inc) • 100.00 USD. Includes a table with columns: Item, Catalog No., Size/Packaging, Unit Price, Quantity, Ext. Price. The item is "Blanket Order for widgets End" with a date of 6/30/25.
- Supplier Details: Storrs Mansfield Fulfillment Center : 1527 Storrs Rd, Storrs Mansfield, Connecticut 06268-1319 United States.
- Summary Panel: Details (expanded) showing "For Jeremiah Macht" and a "Name" field containing "FY26-PO#123456" (highlighted with an orange box). Total (100.00 USD).
- Buttons: Proceed To Review.